

KSU EDUCATION FUND

Regulations

Section 1: The Board

1.1. KSU shall mean Kunsill Studenti Universitarji as elected/appointed through an election held by the AGM's appointed Electoral Commissioners and through the Education and Social Policy Commissions.

1.2. The Board shall be appointed through a KSU resolution according to these Regulations.

1.3. The term Applicant in these regulations shall refer to any University of Malta Student applying for Option B or a Senate-Recognised Sports Organisation for Option A.

1.4. The Board shall base all of its decisions on the Rules and Regulations found in this document and in case of any lacunae, base their decisions on good faith and the principles of natural justice to their discretion.

1.5. The Board shall be made up of four (4) members:

- A. The KSU President, who will have a casting vote;
- B. The KSU Financial Officer;
- C. Another member from the KSU Executive;
- D. A member of the academic staff.

1.6. The term of office of the Board shall be from the launch of the Fund until 31st March 2024 or until, at the discretion of KSU, the fund is deemed to no longer be sustainable with the aim of ensuring the sustainability of the fund for future years.

1.7. Decisions can only be taken when all members are present. The decisions taken by the Board are final and no appeal can be made.



1.8. The Board will decide whether the sponsorship is feasible and sustainable as well as within the stipulated budget plan. Should the Board feel that this sponsorship is not so, it may reject the application.

1.9.. The aim of the Fund is to assist and encourage students in their research, academics and participating in career-advancing opportunities.

1.10 The decisions taken by the Board are final and no appeal can be made, save in cases of illegality.

Section 2: The Fund

2.1 The Education Fund consists of €23,000 to encourage students to keep up to date with current developments in research, as well as give a helping hand to those carrying out their own research and educational initiatives.

2.2 Projects which are eligible under this fund are dissertation project expenses, start-up and independent research projects, subscriptions to academic journals and magazines, exchange programmes, academic printing, exhibition passes, conference delegate fees, etc.

2.3 All students enrolled at the University of Malta and holding a KSU Account will be eligible to apply. Students must be enrolled in a full-time or part-time undergraduate or postgraduate course at the University of Malta during the application process.

2.4 Students Organisations may not avail themselves of this fund.

2.5 Should there be any part of the fund which remains unused, such funds are carried over to the Fund announced the year after. If the Fund is discontinued the Board should take a decision regarding how the remaining funds will be used.

Section 3: Terms and Regulations

3.1 The Board will base its decisions on the following criteria:

- a) Initiative Type and Description;
- b) Initiative relation to Studies and Content;
- c) Documentation and Proof provided; and
- d) Initiative Presentation.

3.2. Fees related to insurance are not covered by the fund.

3.3. Initiatives eligible for funding need to involve an element of academic or organisational nature and cannot be solely recreational events. The event's academic relevance and content shall affect points given in the project type criteria and ultimately the grant allocated.

3.4. The grant given shall be awarded on a first-come first-served basis until the fund is depleted and the Board shall assign an amount at its own discretion. Students cannot submit more than one application per person.

3.5. Not abiding by the conditions imposed in these regulations and by the board will prejudice any future applications, the amount of funds approved and potentially also the return of any funds obtained through this fund to KSU.

3.6. Prior to the payment being made, the applicant must prove that KSU has been tagged and credited with a photo a description stating "Thanks to the KSU Education Fund @ksumalta" or a similar description which is made in a clear and legible manner through an instagram story or in the case of the applicant not having such an account, another type of social media post would suffice.

Section 4: Application Requirements

4.1 Applications should be brief, concise and factual.

4.2 Applications should include a list of expenses to be covered by the Fund. Proof needs to be attached of the actual incurring of the expenses claimed (original receipts, invoices, etc.)

4.3 Applications should include a copy of the students' Employment History (provided by JobsPlus) and a copy of their esims account.

4.4 The Board may not consider any submitted applications that are incomplete or lack fiscal evidence.

Section 5: Documentation

5.1 All documentation should be attached within the Application Form listed on the website in the following order and manner:

- Correctly filled-in Form
- Initiative Description/Request
- Receipts, Invoices and Relevant Financial Documentation
- Student Employment History (provided by JobsPlus)
- Other Relevant Documentation
- Declaration of Authenticity



Section 6: Payments

6.1 Students must collect the payment from the KSU Office located in Students' House at the date and time agreed beforehand - no student can show up at the office and request a payment. Each recipient is to sign a confirming receipt of payment.

Section 7: Selection Criteria

The Board will base its decisions on the following criteria:

Initiative Type and Description : 1 - 10

Initiative Relation to Studies and Content : 1 - 10

Documentation and Proof Provided : 1 - 10

Initiative Presentation : 1 - 10

1: represents the lowest preference

10: represents the highest preference

The grant given shall be awarded according to the following formula:

$$x/40 \times Y = Z$$

X being the total points awarded

40 being the total points

Y being the lowest of grant requested and €600

Z being the total grant awarded

The Board shall review the applications and inform all applicants accordingly.

The Board has full discretion on selection, qualification and classification of results for every submitted project.

Should the fund be oversubscribed and the total amount funds granted exceed the sum of €20,000, which is the total amount of funding available for the year 2023/2024, the Board reserves the right to reduce the amounts granted to each applicant proportionately, in order to ensure that all funds are equally and fairly distributed amongst all eligible applicants.